

Memorandum



TO: Distribution List

FROM: Bryan Tippie, Budget Director

DATE: August 14, 2007

Re: Minutes of the August 9, 2007 Finance Committee Meeting **REVISED**

Committee Members present: Mr. Ray Graham and Mr. William Downey

The Finance Committee met on August 9, 2007, at 10:00 a.m. in the Warren Green Building, 2nd Floor Conference Room at 10 Hotel Street. This document reflects the official minutes of that meeting.

County Treasurer's Report: Beth Ledgerton presented the Treasurer's Report for the Committee's consideration.

County Attorney's Report: Jeanette Irby presented the County Attorney's Report for the Committee's consideration.

Consent Agenda

Supplemental Appropriations:

The following supplemental appropriations were considered for forwarding to the Board of Supervisors for their action unless otherwise noted.

FY 2007

1. Sheriff's Office - \$37,536

- a. \$821 from State Share of Forfeiture Proceeds was approved for appropriation to Sheriff's Office for drug enforcement.
- b. \$36,715 from Federal Share of Forfeiture Proceeds was approved for appropriation to the Sheriff's Office for drug enforcement.

FY 2008

2. Library- \$2,020

\$2,020 from State Internet Filter Grant was approved for appropriation to the Library for their public accessed library computers.

Transfers:

None

Regular Agenda

Supplemental Appropriations:

FY 2008

1. Library - \$30,000

\$30,000 from the Contingency Reserve (to be replenished with FY 2007 carryover if possible) was approved for appropriation to the New Baltimore Library Capital Improvement Project account for wetland mitigation.

2. Sheriff's Office - \$50,258 Carryover

\$50,258 from State and Federal Seizure Proceeds was approved for re-appropriation to the Sheriff's Office for drug enforcement.

3. Fire and Emergency Services (F&ES) - \$942,252

\$942,252 from projected Ambulance Recovery Program revenue was approved for operations for the 24 hour medic unit and establishing the Ambulance Recovery Program.

Transfers:

FY 2008

1. School Division - \$287,971

- a. \$283,000 from the Auburn Middle School Capital Improvement Project was approved for transfer to the Liberty High School HVAC project for chiller and cooling tower replacement.

Staff was directed by the Finance Committee to remind the School Division of the need to move all capital fund dollars from completed projects to the Capital Construction Reserve account as soon as possible.

- b. \$4,971 from School Water Systems capital project and Motor Vehicle Replacements was approved for transfer to the Ritchie School Water and Sewer Systems project.

2. Social Services - \$15,000

In past years, Piedmont Workforce Network (PWN) provided Fauquier County Social Services approximately \$12,500 for the local Workplace operations. However, recent reductions in federal and state funding to the PWN prevents them from providing these funds to the County. PWN has requested the County provide funds, which in essence would be given back to the County. The Finance Committee approved the recommendation to allow the Social Service Department to expend the funds already approved for the local Workforce operation and be held harmless for the loss of revenue from PWN.

3. General Services - \$44,000

\$44,000 from the recently completed Warrenton-Fauquier Joint Communications Center Renovations project in the Capital Improvement Program was approved for transfer to the Adult Detention Center renovation project to mitigate the costs for plumbing and other related repairs.

Comments:

1. Finance: Vivian McGettigan, Director of Finance

- a. Health Insurance (Draft) – Health insurance costs for June increased 7.5% over the same period in the prior year. The average monthly expenditure for FY 2007 was \$1,132,745. In addition, a FY 2008 Health Report was presented which reflected 7.2% less in costs than the same period in FY 2007.
- b. Airport – Also provided for the Finance Committee's information was a report on the monthly fuel sales program at the Fauquier County Airport. The County acquired the fueling services in May 2007.

2. Budget: Bryan Tippie, Budget Director

Revenue Report – The projected revenue short fall for FY 2007 was revised downward by the Revenue Committee from approximately \$5.0 million to \$4.3 million. Net the use of FY 2006 County Fund Balance and Schools' FY 2007 projected Fund Balance, the total FY 2007 net Fund Balance is estimated to be between a positive \$1.0 to \$1.5 million.

3. Human Resources: Janelle Downes, Human Resources Director

Virginia Retirement System – Estimated costs for FY 2008 were presented for Law Enforcement Officer Supplement (LEOS) for Sheriff's Office, \$94,595; LEOS for Firefighters, \$99,708 and a Health Insurance Credit Program for the County Government employees, \$79,254 for a total of \$273,557. **The Sheriff's Office had previously requested approval of increasing its LEOS multiplier from 1.70% to 1.85%.** Based on the recommendations of the Committee these issues will be considered as part of the FY 2009 Budget process.

**The next Finance Committee Meeting will be
September 13, 2007 at 10:00 a.m.**